

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: "This regular meeting held on January 23, 2013 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law."

ROLL CALL OF ATTENDANCE:

J. Brunini	F. Soto	C. Santore
R. Baker	S. Woshnak	M. Testa Jr.
H. Bertonazzi	J. DuBois	S. Testa
C. Mielke	A. Zorzi	R. Smith

CHAIRMAN: FIRST ORDER OF BUSINESS: #12 Adopt Resolution R-2-2013 awarding the contract for the furnishing and delivery of water meters to Rio Supply, Inc.

m. _____ s. _____
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

PUBLIC PORTION:

ENGINEER'S REPORT: #2 Email from Robert Smith of Remington, Vernick & Walberg to Jayanna Yeakle of Univar regarding curable defects in the bid for the furnishing and delivery of Liquid Aluminum Sulfate.

#4 Letter from Robert Smith of Remington, Vernick & Walberg to Joseph Overbeck of Rio Supply, Inc. providing him with 3 copies of the contract documents pertaining to the furnishing and delivery of water meters for execution.

#5 Letter from Robert Smith of Remington, Vernick & Walberg to Chairman Brunini recommending the award of the furnishing of electrical repair and maintenance services contract to Scalfo Electric, Inc. The board must now determine whether to award a contract for a 1 year or 2 year term.

m. _____ s. _____
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

#9 Letter from Ed Walberg of Remington, Vernick & Walberg to Chairman Brunini regarding a proposal for engineering services to prepare a water allocation permit renewal on behalf of the BBMUA for a fee not to exceed \$6,450.00.

m. _____ s. _____
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

#11 Email from Kevin McMullan of Remington, Vernick & Walberg providing meeting minutes from the job progress meeting on the treatment plant improvement project held on Tuesday, January 15, 2013 at 10:00 am. The next job progress meeting will be held on Tuesday, February 19, 2013 at 10:00 am.

#13 Letter from Robert Smith of Remington, Vernick & Walberg to Chairman Brunini providing the contracts for the furnishing and delivery of water meters from Rio Supply. All required documentation has been submitted and the contracts are ready to be executed.

SOLICITOR'S REPORT:

AUDITOR'S REPORT:

UNFINISHED BUSINESS: #6 Letter from Edward Einhorn of Einhorn Construction (Minotola Estates) requesting a status on the refund of the Tap in Fees for the Minotola Estates project.

#1 Loan resolution for the USDA loan. This resolution was never adopted and must be completed before the Grant funds can be distributed as requested in the outlay reports.

m. _____ s. _____
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

#7 Copy of the letter sent to Mr. Charles Biondi of Susquehanna Bank returning the original letter of credit for maintenance and performance for Sherwood Forest Homes, LLC that was approved at the BBMUA's last regular meeting held on January 9, 2013.

#8 Email from Dave Corwin of the USDA informing us that the rate for the quarter is down to 1.875%. This would be our permanent fixed rate if we close on our loan before March 28, 2013.

CORRESPONDENCE: #3 Letter from David DeLeonardo regarding 3 pump stations on Morris Avenue Block 202 Lots 8.02, 8.03, and 8.04.

TREASURER'S REPORT: No Report

SECRETARY'S REPORT: #14 Listing of RFQ's for Professional Services received on January 23, 2013 at 10 am. The Auditing and Solicitor were the same as last year and the Engineering Costs decreased from last year.

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on January 9, 2013. Second-Roll Call

m. _____ s. _____
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

Dispense with reading the minutes of the last special meeting held on January 17, 2013.
Second-Roll Call

m. _____ s. _____
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: #10 Quote from Dell for 2 new computers at the plant. Wes Barber of Barber Consulting suggested that we order 3, however 3 computers are necessary.

m. _____ s. _____
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

COMMITTEE REPORTS:

1. POLICIES, PROCEDURES, & PERSONNEL:
2. FINANCE:
3. PLANT:
4. CONSTRUCTION:

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 14. Second-Roll Call

m. _____ s. _____
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

PAYMENT OF THE BILLS: No Bills Presented

The next regular meeting will be held on February 6, 2013 at 6:00 p.m. This will be our reorganization meeting.

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call

m. _____ s. _____ Time _____
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini