

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: "This regular meeting held on February 8, 2012 at 6:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law."

ROLL CALL OF ATTENDANCE:

J. Brunini	F. Soto
R. Baker	S. Woshnak
H. Bertonazzi	J. DuBois
C. Mielke	

FIRST ORDER OF BUSINESS: The first order of business for tonight's meeting is the BBMUA's reorganization for the year 2012.

I would like to entertain a motion to appoint John Brunini as Chairman of the BBMUA.

m: _____ s: _____

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto

CHAIRMAN:

I would like to entertain a motion for Vice-Chairman. _____

m: _____ s: _____

Roll Call: H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

I would like to entertain a motion for Secretary/Treasurer. _____

m: _____ s: _____

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

I would like to entertain a motion to approve the Daily Journal and The Atlantic County Record as the official newspapers of the BBMUA.

m: _____ s: _____

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

I would like to entertain a motion for Solicitor. _____

m: _____ s: _____

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

I would like to entertain a motion for an Auditor. _____

m: _____ s: _____

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

I would like to entertain a motion for an Engineer. _____

m: _____ s: _____

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

Committees will remain the same for the year 2012.

CHAIRMAN: #10 Letter from John L. Kraft informing Chairman Brunini that as of April 1, 2012, he is opening a new practice under the name of John L. Kraft, Esq., LLC. He will continue serving governmental units throughout New Jersey as Bond Counsel.

#13 Email to Viridian Energy requesting to cancel our service with them and return back to Atlantic City Electric.

PUBLIC PORTION:

ENGINEER'S REPORT #1 Email from Robert Smith, of Remington, Vernick & Walberg to Level-1 Construction sending them the Notice to Proceed for the Improvements of the Waste Water Treatment Plant.

#2 Email from Robert Smith, of Remington, Vernick & Walberg to Avo Kart, of the USDA responding to his original e-mail request for a copy of the Resolution amending Remington, Vernick & Walberg's contract.

#3 Letter from Robert Smith, of Remington, Vernick & Walberg to Mr. Thomas Costa, Chairman, and to the Buena Borough Land Use Board informing them that Buena Borough MUA intends to file a Treatment Works Approval TWA-1 Form with the NJ Department of Environmental Protection in connection with the Louis Drive Sanitary Sewer Extension Project.

#4 Letter from Robert Smith, of Remington, Vernick & Walberg to Ms. Nancy Lacey, Secretary to the Board/Commission of the Atlantic County Department of Regional Planning and Development informing them that Buena Borough MUA intends to file a Treatment Works Approval TWA-1 Form with the NJ Department of Environmental Protection in connection with the Louis Drive Sanitary Sewer Extension Project.

#7 Letter from Robert Smith, of Remington, Vernick & Walberg to New Jersey Department of Environmental Protection enclosing various applications and a check for \$1,371.39 for the Louis Drive Sewer Extension.

#8 Email from Dennis Yoder of Remington, Vernick & Walberg to Level-1 Construction advising them that there will be monthly progress meetings that will be held on the third Tuesday of each month starting in March 2012 at the Buena Borough Municipal Building. February's meeting will be held at Remington & Vernick's office in Haddonfield on February 7, 2012.

#9 Email from Avo Kart, USDA to Robert Smith of Remington, Vernick & Walberg advising him that an amendment should be approved if their original engineering service contract is changed.

#11 Letter from Dennis Yoder of Remington, Vernick & Walberg to Mr. Brunini enclosing Contractor's Application and Certificate for Payment #1 to Level-1 Construction for Improvements to the Waste Water Treatment Plant.

SOLICITOR'S REPORT:

#14 Letter from Michael L. Testa, of Testa, Heck, Scrocca & Testa, PA to Chairman Brunini regarding the sewage back up situation with Dennis Steudle.

#15 Adopt Resolution R-9-2012, designating official newspapers of the Borough of Buena Municipal Utilities Authority. m: _____ s: _____
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

#16 Adopt Resolution R10-2012, awarding contract for professional services pursuant to the fair and open process to Romano, Hearing, Testa & Knorr for Auditing Services.
m: _____ s: _____
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

#17 Adopt Resolution R11-2012, awarding contract for professional services pursuant to the fair and open process to Remington, Vernick & Walberg for Engineering Services.
m: _____ s: _____
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

#18 Adopt Resolution R12-2012, awarding contract for professional services pursuant to the fair and open process to Testa, Heck, Scrocca & Testa for Legal Services.
m: _____ s: _____
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

#19 Adopt Resolution R13-2012, authorizing contracts with approved state contract vendors for contracting units pursuant to N.J.S.A. 40A:11-12a.
m: _____ s: _____
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

AUDITOR'S REPORT:

UNFINISHED BUSINESS:

CORRESPONDENCE:

TREASURER'S REPORT:

SECRETARY'S REPORT:

#12 Letter to Mr. Charles Terranova of 504 S. Brewster Road, requesting him to sign and return the letter of December 21, 2011 explaining his credit that the Board has agreed to issue him. Also, inviting him to attend our meeting of February 8, 2012 to address the board with any of his questions or concerns.

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on January 25, 2012.

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: #5 Letter from Anita Veal, from the State of New Jersey, Department of Environmental Protection advising that our application for Residual Renewal Permit has been received and is administratively complete.

#6 Email from Jeff Noone to Buena Vista Fire Inspector regarding the recent fire drill that took place at the Buena Middle School advising him to call him to discuss it.

COMMITTEE REPORTS:

1. POLICIES, PROCEDURES, & PERSONNEL:
2. FINANCE:
3. PLANT:
4. CONSTRUCTION:

Motion to accept and file all correspondence sent out for review without reading numbered 1 through number 19.

m. _____ s. _____

PAYMENT OF THE BILLS: motion to pay all bills presented.

m. _____ s. _____

The next regular meeting will be held on February 22, 2012 at 7:00 p.m.

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call

m. _____ s. _____