

## **REGULAR MEETING AGENDA**

### **CALL THE MEETING TO ORDER:**

### **FLAG SALUTE:**

**SUNSHINE LAW:** “This regular meeting held on March 26, 2014 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

### **ROLL CALL OF ATTENDANCE:**

J. Brunini  
R. Baker  
C. Mielke  
F. Soto

S. Woshnak  
J. DuBois  
M. Feaster  
C. Santore

A. Zorzi  
R. Smith  
M. Testa Jr.  
S. Testa

### **CHAIRMAN: FIRST ORDER OF BUSINESS:**

### **PUBLIC PORTION:**

### **ENGINEER’S REPORT:**

**SOLICITOR’S REPORT:** #1 Letter from Sprint/Nextel regarding the termination of the lease agreement signed on May 23, 2001. (Cheryl Santore spoke with Jeremy Steward of Pyramid Network Services regarding the reason behind the termination. He stated that Nextel is decommissioning their Network and the equipment is obsolete. Due to technological reasons it would not be cost efficient to upgrade the tower.)

**#5 Email to BBMUA Secretary Treasurer Cheryl Santore in regard to the termination of lease agreement for Sprint/Nextel.**

### **AUDITOR’S REPORT:** #3 Review of Proposed Water Rates

**UNFINISHED BUSINESS:** BBMUA Secretary Treasurer Cheryl Santore touched base with Greg Jackson of Govolution regarding the questions brought about at the last meeting for the acceptance of credit cards. Govolution is now suggesting that we do not assess a convenience fee due to a bill that was recently drafted and passed by the state Senate which bans surcharges. He provided me with a few customers that accept credit cards; however none of them are in New Jersey. While meeting with Steve Testa the other day on another matter I asked his opinion of accepting credit cards and asked whether any of his clients accept credit card payments. He stated that LSA and Lower Township MUA did accept credit cards and he would contact them to see if a fee is assessed and charged. Mr. Testa and Ms. Santore also pulled up the regulations on accepting credit cards for government obligations on the NJ Dept. of Community Affairs Division of Local Government Services website. Upon reading through the Local Finance Notice it was stated that credit cards CANNOT be accepted as payment for delinquent obligations. A resolution would have to be adopted to designate exactly what obligations can be charged as well as to authorize electronic receipts. It also stated that the acquirer better known as the company processing the payment (Govolution) is subject to local public contracts law and may require the solicitation of three quotes or be publicly bid depending on the expected level of cost associated with offering the ability to use credit cards. Any cost must also be budgeted which means if we do offer the ability to pay by credit card and there is a cost that we must pay associated with this convenience we would probably have to wait until 2015 to offer the service. Clearly you can see this is not as cut and dry as originally thought and Ms. Santore will continue to work on this in the coming months and keep the board informed of her progress. If the board or professionals have any questions or concerns she would be happy to speak with them about it.

**CORRESPONDENCE:**

**TREASURER'S REPORT:** No Report

**SECRETARY'S REPORT:** #2 Letter from the Bank of New York Mellon regarding an increase in transaction service fees.

**MINUTES OF THE MEETING:** Dispense with reading the minutes of the last regular meeting held on March 12, 2014. Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, C. Mielke, F. Soto, S. Woshnak, J. Brunini

**PUBLIC PORTION:**

**PLANT SUPERINTENDENT'S REPORT:** #4 Email from Monica Bell of Remington, Vernick & Walberg regarding the BBMUA NJPDES Permit. Her recommendation is to have a meeting with the NJDEP to discuss what is required in order to modify the permit.

**#5** Letter from Mary Simpson, Chief of the State of NJ DEP Southern Bureau of Water Compliance and Enforcement regarding the Affirmative Defense Response to the BBMUA STP Effluent Violations.

**COMMITTEE REPORTS:**

1. POLICIES, PROCEDURES, & PERSONNEL:
2. FINANCE:
3. PLANT:
4. CONSTRUCTION:

**Motion** to accept and file all correspondence sent out for review without reading numbered 1 through 6. Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, C. Mielke, F. Soto, S. Woshnak, J. Brunini

**PAYMENT OF THE BILLS:** No Bills Presented

The next regular meeting will be held on **April 9, 2014 at 7:00 p.m.**

**MEETING ADJOURNMENT:** **Motion** to adjourn the meeting. Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_ Time: \_\_\_\_\_

Roll Call: R. Baker, C. Mielke, F. Soto, S. Woshnak, J. Brunini