

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: “This regular meeting held on July 23, 2014 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

ROLL CALL OF ATTENDANCE:

R. Baker
C. Mielke
J. Santagata
F. Soto

S. Woshnak
M. Feaster
C. Santore
A. Zorzi

R. Smith
M. Testa Jr.
S. Testa

CHAIRMAN: FIRST ORDER OF BUSINESS: #6 Copy of Borough of Buena resolution number 101-14 ratifying and confirming the appointment of Joseph Santagata to the position of board member of the BBMUA effective July 15, 2014. Mr. Santagata will be filling the board member position of John Brunini for the unexpired term. Welcome Mr. Santagata.

#5 Letter from Andrew Eubanks, Interim School Business Administrator for Buena Regional School District regarding the interlocal agreement renewal for services to be performed by Alan Zorzi to be executed and sent back to the school district.

#8 Adopt Resolution R-16-2014 authorizing and interlocal agreement with the Buena Regional School District for services to be provided by the BBMUA's employee Alan Zorzi.

m. _____ s. _____

Roll Call: R, Baker, J. Santagata, F. Soto, S. Woshnak, C. Mielke,

PUBLIC PORTION:

ENGINEER'S REPORT: #4 Proposal for engineering services to prepare the Delaware River Basin Commission Docket Renewal Application on behalf of the BBMUA which expires on December 7, 2015. The application and project review fee is due to the DRBC 12 months in advance of expiration. The proposed fee to complete the necessary work is for a cost not to exceed \$4,200.00 that does not include the docket renewal fee of \$500.00

I need a motion to approve the engineering fees associated with the preparation of the DRBC application and project renewal in the amount of \$4,200.00 which DOES NOT include the renewal fee of \$500.00.

m. _____ s. _____

Roll Call: R, Baker, J. Santagata, F. Soto, S. Woshnak, C. Mielke

SOLICITOR'S REPORT:

AUDITOR'S REPORT: #3 Letter from NW Capital Markets Inc. regarding a potential debt savings opportunity for the BBMUA. NW Capital is providing this refund analysis as general information about a debt refinancing opportunity and would like to meet to further discuss the opportunity to refund the Authority's outstanding bonds.

#7 Letter from Jack Kraft regarding the SEC MCDC Initiative. This initiative aims to correct past failures to timely post information required by the Municipal Securities Rulemaking Board. Under this MCDC Initiative the SEC will recommend favorable settlement terms to issuers if they self report possible violations involving materially inaccurate statements relating to prior compliance. Since the BBMUA is an issuer, we immediately need to determine if we are in compliance with all of the undertakings over the last 10 years. Some auditing firms are willing to undertake this compliance issue. If a firm is needed to conduct this procedure Mr. Kraft has included the name of a firm (Phoenix Advisors, LLC) who is willing to provide the service of conducting a look back analysis for the amount of \$950.00.

#12 Proposal from Phoenix Advisors, LLC to conduct the continuing disclosure review and survey in connection with the SEC's MCDC initiative in the amount of \$950.00 with the option to continue annually in the amount of \$650.00.

I need a motion to approve hiring Phoenix Advisors, LLC to conduct a 10 year look back of the BBMUA bond issue to examine for any non-compliance and should any be found file any notices or documents to make the BBMUA fully compliant in the amount of \$950.00.

m. _____ s. _____

Roll Call: R, Baker, J. Santagata, F. Soto, S. Woshnak, C. Mielke

UNFINISHED BUSINESS: #10 AT&T Cell Site Lease Renewal from Ralph Cataldo at BlackDot for execution and notarized signatures as previously agreed upon at the June 25, 2014 meeting.

#13 Adopt Resolution R-17-2014 authorizing acceptance of lease amendment no. 2 for the utilization of a portion of the BBMUA's elevated water tank site as an unmanned mobile radio station to enhance cellular telephone reception.

m. _____ s. _____

Roll Call: R, Baker, J. Santagata, F. Soto, S. Woshnak, C. Mielke

CORRESPONDENCE:

TREASURER'S REPORT: No Report

SECRETARY'S REPORT: #11 Secretary/Treasurer Cheryl Santore requests authorization to take the Current Fund 1 and Current Fund 2 Accounting Classes at Rutgers Center for Government Services. The classes are a total of 15 sessions and are every Wednesday and a few Saturdays from September 3 through November 26. The total cost for both classes is \$1,712.00. Debbie Austino would be covering the September, October and November meetings in her place if this is approved.

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on June 11, 2014. Second-Roll Call

m. _____ s. _____

Roll Call: R, Baker, J. Santagata, F. Soto, S. Woshnak, C. Mielke

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: #1 Letter from Nina Luchansky of the State of NJ DEP Division of Water Quality Bureau of Construction and Connection Permits notifying us that the treatment works approval application submitted on behalf of the BBMUA on 06/10/14 is administratively complete. The application has been forwarded for technical review. This application was for the elimination of UV Disinfection.

#2 Letter from Tony Iavarone of the State of New Jersey DEP Bureau of Mobile Sources Mandatory Diesel Retrofit Program in regard to the annual submittal/cost estimate approval for the BBMUA. The annual submittal/cost estimate for installing BART on the BBMUA fleet is approved.

#9 Listing of 57 manholes on 22 streets in the Borough of Buena, provided by Road Department Supervisor Bill Nimohay, that the Borough of Buena would like the BBMUA to repair.

COMMITTEE REPORTS:

1. POLICIES, PROCEDURES, & PERSONNEL:
2. FINANCE:
3. PLANT:
4. CONSTRUCTION:

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 13. Second-Roll Call

m. _____ s. _____

Roll Call: R, Baker, J. Santagata, F. Soto, S. Woshnak, C. Mielke

PAYMENT OF THE BILLS: No Bills Presented

The next regular meeting will be held on August 13, 2014 at 7:00 p.m.

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call

m. _____ s. _____ Time: _____

Roll Call: R, Baker, J. Santagata, F. Soto, S. Woshnak, C. Mielke