

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: “This regular meeting held on August 10, 2011 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

ROLL CALL OF ATTENDANCE:

CHAIRMAN: FIRST ORDER OF BUSINESS: #2 Email from Robert Smith of Remington, Vernick & Walberg regarding the Cape Atlantic Conservation District Project Exemption Application for the BBMUA Treatment Plant Upgrades which requires the Chairman's signature. Although the application was already signed by the Chairman, a motion and a second is needed to authorized John to sign the application as per Robert Smith of Remington, Vernick & Walberg.

#4 Quote from Scalfo Electric for installing underground conduits for the new treatment building at the Plant.

#8 Email from Linda Thompson of Jack Kraft's Office providing us with the sample bond resolution and public notice which can be adopted and advertised once the Local Finance Board's approval is given since the Local Finance Board cancelled their meeting that was to be held on Wednesday, August 10, 2011.

#9 Email from Steve Testa of Romano, Hearing, Testa & Knorr regarding the Local Finance Board meeting for 8/10/11 that was cancelled.

#10 Letter from Ed Wengrowski of the State of NJ Pinelands Commission enclosing an executed copy of the First Amendment of the March 27, 2007 Memorandum of Agreement amongst the NJ Pinelands Commission, The BBMUA and Buena Vista Township.

PUBLIC PORTION:

ENGINEER'S REPORT:

SOLICITOR'S REPORT:

AUDITOR'S REPORT:

UNFINISHED BUSINESS:

CORRESPONDENCE: #1 Letter from Robert Smith of Remington, Vernick & Walberg to Ernest Deman, Supervising Environmental Specialist for the State of NJ Pinelands Commission regarding the sewer treatment plant upgrades.

#7 Letter to David Reilly, Assistant Manager of the Cape Atlantic Conservation District regarding the Sewer Treatment Plant Upgrades and Project Exemption application dated 7/29/11.

TREASURER'S REPORT: #3 Email from Robert Smith of Remington, Vernick & Walberg confirming that the invoice in the amount of \$55,683.75 for the Treatment Plant Upgrades is to be deducted from the \$268,800.00 engineering fee that is encompassed by the USDA project budget.

SECRETARY'S REPORT: #5 Adopt Resolution R-19-2011 and sign Agreement to Renew Membership in the NJUAIJF for the years 1/1/12 through 12/31/14.

#6 Jonathan Erber would like to take the Advanced Wastewater Treatment Plant Operations class at Gloucester County College. The cost is \$899.00.

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on July 27, 2011. Second-Roll Call

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: Will not be in attendance. Is in GA with Dennis Yoder of RVW and Jeffrey Noone touring a sewer plant that currently utilizes the same system that The Pinelands Commission is requiring us to upgrade our system to.

COMMITTEE REPORTS:

1. POLICIES, PROCEDURES, & PERSONNEL:
2. FINANCE:
3. PLANT:
4. CONSTRUCTION:

Motion to accept and file all correspondence sent out for review without reading numbered 1 through number 9. Second-Roll Call

PAYMENT OF THE BILLS: motion to pay all bills presented.

The next regular meeting will be held on August 24, 2011 at 7: p.m

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call