

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: “This regular meeting held on August 27, 2014 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

ROLL CALL OF ATTENDANCE:

R. Baker
C. Mielke
J. Santagata
F. Soto

S. Woshnak
M. Feaster
C. Santore
A. Zorzi

R. Smith
M. Testa Jr.
S. Testa

CHAIRMAN: FIRST ORDER OF BUSINESS: #4 Letter from John Lillie regarding the property he owns on Plymouth Road. He is very interested in selling the property and wanted to know if the BBMUA is still interested. Chairman Mielke would like the BBMUA solicitor Michael Testa Jr. to look into this property regarding asking price and feasibility.

After the Auditors review of the 2013 Audit we will need to adopt this resolution.

#6 Adopt resolution R-19-2014 approving the Audit for the Borough of Buena Municipal Utilities Authority for Period Ending December 31, 2013.

m. _____ s. _____

Roll Call: R, Baker, J. Santagata, F. Soto, S. Woshnak, C. Mielke

PUBLIC PORTION: #15 Commercial Water and Sanitary Sewer Application for Buena Realty, LLC requesting connection into the system for Block 4001 Lot 40.01 located on Rt. 54 in Buena Vista Township.

ENGINEER'S REPORT: #2 Proposal for engineering services to prepare the specifications and bid documents for the furnishing and delivery of a trailer mounted pump. The proposed fee to prepare these specifications and bid documents is for a cost not to exceed \$750.00.

I need a motion to approve the engineering fees associated with the preparation of specifications and bid documents for the furnishing and delivery of a trailer mounted pump in the amount not to exceed \$750.00.

m. _____ s. _____

Roll Call: R, Baker, J. Santagata, F. Soto, S. Woshnak, C. Mielke

#8 Letter from James Pontoriero of the State of NJ DEP Division of Water Quality Bureau of Construction and Connection Permits enclosing a copy of the treatment works approval issued to the BBMUA. The approval is valid for a period of 2 years from the issuance date.

SOLICITOR'S REPORT: #1 Email from BBMUA Plant Superintendent Alan Zorzi regarding a sewer easement that runs through the Buena Campground property. The BBMUA would like to see how to proceed in the future regarding connecting and maintaining the existing sewer force main.

AUDITOR'S REPORT: Steve Testa will discuss, review and answer any questions concerning the completed year end 2013 audit for the BBMUA's board members approval so we can adopt Resolution R-19-2014.

#11 Letter regarding the audit of the financial statements of the BBMUA as of and for the year ended December 31, 2013.

#14 Letter from Michael Testa Jr. of Testa, Heck, Scrocca & Testa regarding information necessary in connection with the annual audit of the BBMUA's financial statements as of December 31, 2013.

#12 Letter regarding the updated calculation of the maximum allowable connection fee to the Authority's sewer system as of December 31, 2013.

#13 Letter regarding the updated calculation of the maximum allowable connection fee to the water system as of December 31, 2013.

UNFINISHED BUSINESS:

CORRESPONDENCE: #3 Letter from John Giordano of the State of NJ DEP Compliance and Enforcement division providing the BBMUA with a Certificate of Environmental Stewardship in appreciation of our efforts to improve the environment.

#5 Letter to Mayor Joseph Baruffi and the Council in the Borough of Buena requesting that our board member Michael Feaster be placed on the Borough of Buena Land Use Board as the representative for the BBMUA.

#7 Letter from Jim Melini of East Vineland Construction, LLC 3620 E. Chestnut Avenue, Vineland, NJ 08361 requesting the connection of an existing residence to city sewer which belongs to Enzo Gerardi at 1705 S. Central Ave. Buena, NJ due to the existing septic failing. This property is located past Louis Drive heading toward Oak Road.

TREASURER'S REPORT: No Report

SECRETARY'S REPORT: #9 Execute agreement to renew membership in the NJUAJIF for the years 1/1/15 through 12/31/17.

#10 Adopt Resolution R-20-2014 for renewal of membership in the New Jersey Utility Authorities Joint Insurance Fund.

m. _____ s. _____

Roll Call: R, Baker, J. Santagata, F. Soto, S. Woshnak, C. Mielke

#17 Copy of the Risk Management Agreement for the 1/1/15 through 12/31/17 period authorizing BCA Insurance Group to provide consulting services as required by the bylaws of the NJUAJIF for signature.

#16 Results of the online auction that was held this morning by EMEX on behalf of the BBMUA. It appears that Major Energy will provide us with a rate of \$0.0884 per kWh for a term of 12 months. This rate is \$0.0058 higher than our current rate with Hudson Energy. However, our last contract with Hudson Energy was for a period of 24 months. EMEX estimates this will result in a savings of \$1,091.53 or .76% than if we were turned back over to Atlantic City Electric. However, the savings can be greater depending on Atlantic City Electric's fluctuating rate. The Major Energy rate will be a fixed rate. If the board approves this the contract will need to be signed tonight and returned to EMEX in the morning. I did ask that if the solar project were to come to fruition and we would connect the plant sooner than December of 2015 would this effect the rate and the answer was it will not.

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on August 13, 2014. Second-Roll Call

m. _____ s. _____

Roll Call: R, Baker, J. Santagata, F. Soto, S. Woshnak, C. Mielke

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: No Report

COMMITTEE REPORTS:

- 1. POLICIES, PROCEDURES, & PERSONNEL:**
- 2. FINANCE:**
- 3. PLANT:**
- 4. CONSTRUCTION:**

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 17. Second-Roll Call

m. _____ s. _____

Roll Call: R, Baker, J. Santagata, F. Soto, S. Woshnak, C. Mielke

PAYMENT OF THE BILLS: No Bills Presented

The next regular meeting will be held on September 10, 2014 at 7:00 p.m.

**MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call
m. _____ s. _____ Time: _____
Roll Call: R, Baker, J. Santagata, F. Soto, S. Woshnak, C. Mielke**