

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: "This regular meeting held on September 26, 2012 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law."

ROLL CALL OF ATTENDANCE:

J. Brunini	F. Soto	A. Zorzi
R. Baker	S. Woshnak	C. Santore
H. Bertonazzi	J. DuBois	M. Testa Jr.
C. Mielke		S. Testa
		R. Smith & D. Yoder

CHAIRMAN: FIRST ORDER OF BUSINESS: #6 Adopt Resolution R-20-12 Approving the Audit for the Borough of Buena Municipal Utilities Authority for Period Ending December 31, 2011.

m. _____ s. _____
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

PUBLIC PORTION:

ENGINEER'S REPORT: #1 Email from Kevin McMullan of Remington, Vernick & Walberg providing minutes from the WWTP Progress Meeting #6 held on August 21, 2012.

#8 Email from Kevin McMullan of Remington, Vernick & Walberg providing minutes from the WWTP Progress Meeting #7 held on September 18, 2012. The next progress meeting will be held on Tuesday, October 16, 2012.

Dennis Yoder will be attending the meeting to discuss the WWTP debits and credits and the proposed Well #4.

SOLICITOR'S REPORT:

Update on Minotola Estates Pump Station

Update on Donato Property Lease of Land for Farming

AUDITOR'S REPORT: #3 Letter from Michael Testa Jr. of Testa, Heck, Scrocca & Testa regarding information necessary in connection with the annual audit of the BBMUA's financial statements as of December 31, 2011.

#5 Email from Steve Testa of Romano, Hearing, Testa & Knorr to Linda Thompson of Jack Kraft's office pertaining to the renewal of our notes and the Local Finance Board.

#9 Letter regarding the updated calculation of the maximum allowable connection fee to the water system as of December 31, 2011.

#10 Letter regarding the updated calculation of the maximum allowable connection fee to the Authority's sewer system as of December 31, 2011.

#11 Letter regarding the audit of the financial statements of the BBMUA as of and for the years ended December 31, 2011 and 2010.

Steve Testa will discuss, review and answer any questions concerning the completed year end 2011 audit for the BBMUA's board members approval so we can adopt Resolution R-20-2012.

UNFINISHED BUSINESS:

CORRESPONDENCE: #2 GUDPA Certificate from Newfield National Bank for period ending June 30, 2012.

#7 Quote from Dell for a new Hard Drive backup system for our server in the office in the amount of \$287.98. The only other additional expense will be a License program in the amount of \$30.00.

#12 Email from Peter Hanway of Maran Insurance Company notifying us that a merger has taken place between Maran Insurance and another company in NY. He stated that he and Nick Cashan will still be in NJ and will be there to take care of the BBMUA.

TREASURER'S REPORT: Motion to approve treasurer's report as read
m. _____ s. _____
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

SECRETARY'S REPORT:

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on August 22, 2012. Second-Roll Call

m. _____ s. _____
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: #4 Quote from Falasca Mechanical for the safety shower and eye wash station for the wastewater treatment plant upgrade in the amount not to exceed \$9,000.00 as per their awarded maintenance contract.

COMMITTEE REPORTS:

1. POLICIES, PROCEDURES, & PERSONNEL:
2. FINANCE:
3. PLANT:
4. CONSTRUCTION:

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 12. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

PAYMENT OF THE BILLS: motion to pay all bills presented.

m. _____ s. _____

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

The next regular meeting will be held on October 10, 2012 at 7:00 p.m. If necessary

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call

m. _____ s. _____ Time _____

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini