

## REGULAR MEETING AGENDA

### CALL THE MEETING TO ORDER:

### FLAG SALUTE:

**SUNSHINE LAW:** “This regular meeting held on October 8, 2014 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

### ROLL CALL OF ATTENDANCE:

R. Baker	M. Feaster	R. Smith
C. Mielke	D. Austino	M. Chalow
J. Santagata	A. Zorzi	
F. Soto	S. Testa	
S. Woshnak	M. Testa	

**CHAIRMAN: FIRST ORDER OF BUSINESS:** A copy of the 2014 meeting schedule has been included in everyone’s packet again. It is very important that all members attend the meetings. We understand sometimes it is not possible and that emergencies arise. However, we ask is that if you know you will be unable to attend please give the office a call at 697-1784 or email Cheryl at [c.santore@buenaboroughmua.com](mailto:c.santore@buenaboroughmua.com) at least a few days in advance. It is important to know who will be in attendance in order to know if we have a quorum or if the meeting needs to be cancelled or rescheduled.

### PUBLIC PORTION:

**ENGINEER’S REPORT: #2** Email requesting authorization from the Board to advertise for bids for the furnishing and delivery of a trailer mounted pump.

I need a motion to approve the advertisement of the bid for the furnishing and delivery of a trailer mounted pump.

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, J. Santagata, S. Woshnak, M. Feaster, C. Mielke

**#5 Letter to Charles Mielke from Ed Walberg of Remington, Vernick & Walberg regarding the preparation of specifications and bidding documents for the furnishing of Electrical Repair and Maintenance Services and the furnishing of Mechanical and Plumbing Repair and Maintenance Service for 2015 and 2016.**

**I need a motion to approve the preparation of specifications and bidding documents for the furnishing of electrical repair and maintenance and mechanical and plumbing repair and maintenance which includes the approval to advertise and review of the bids received and preparation of contract documents for a cost not to exceed \$750.00 each.**

**m. \_\_\_\_\_ s. \_\_\_\_\_**

**Roll Call: R. Baker, J. Santagata, S. Woshnak, M. Feaster, C. Mielke**

**#6 Letter to Charles Mielke from Ed Walberg of Remington, Vernick & Walberg regarding the preparation of specifications and bidding documents for the furnishing and delivery of Water Meters 2015 and 2016.**

**I need a motion to approve the preparation of specifications and bidding documents for the furnishing and delivery of water meters which includes the approval to advertise and review of the bids received and preparation of contract documents for a cost not to exceed \$750.00.**

**m. \_\_\_\_\_ s. \_\_\_\_\_**

**Roll Call: R. Baker, J. Santagata, S. Woshnak, M. Feaster, C. Mielke**

**#7 Letter to Charles Mielke from Ed Walberg of Remington, Vernick & Walberg regarding the preparation of specifications and bidding documents for the furnishing and delivery of Wood Chips for 2015 and 2016.**

**I need a motion to approve the preparation of specifications and bidding documents for the furnishing and delivery of wood chips which includes the approval to advertise and review of the bids received and preparation of contract documents for a cost not to exceed \$750.00.**

**m. \_\_\_\_\_ s. \_\_\_\_\_**

**Roll Call: R. Baker, J. Santagata, S. Woshnak, M. Feaster, C. Mielke**

**#11 Letter to Charles Mielke from Ed Walberg of Remington, Vernick & Walberg regarding the preparation of specifications and bidding documents for the furnishing and delivery of Liquid Aluminum Sulfate for 2015 and 2016.**

**I need a motion to approve the preparation of specifications and bidding documents for the furnishing and delivery of Liquid Aluminum Sulfate which includes the approval to advertise and review of the bids received and preparation of contract documents for a cost not to exceed \$750.00.**

**m. \_\_\_\_\_ s. \_\_\_\_\_**

**Roll Call: R. Baker, J. Santagata, S. Woshnak, M. Feaster, C. Mielke**

**SOLICITOR'S REPORT: #9 Letter from Brian Cleary of The Pettit Group, LLC engineer for Block 4001, Lot 48 (Buena Tavern site) requesting a will serve letter from the BBMUA confirming service availability for water and sewer to this site which should include the size and type of facilities the project will be connecting.**

**Update if any on the John Lillie property on Plymouth Road**

**AUDITOR'S REPORT: #3 Letter to Charles Mielke from Kraft & Capizzi regarding the cost for bond counsel services for the proposed refunding of series 2003A Bonds. The fee proposed to complete these services is \$15,000.00 plus disbursements.**

**I need a motion to approve the cost for bond counsels services in connection with the proposed refunding of series 2003A bonds in an amount of \$15,000.00 plus disbursements.**

**m. \_\_\_\_\_ s. \_\_\_\_\_**

**Roll Call: R. Baker, J. Santagata, S. Woshnak, M. Feaster, C. Mielke**

**#4 Letter to Charles Mielke from Kraft & Capizzi regarding the cost for bond counsel services for the proposed defeasance of 2003 series L & T Bonds. The fee proposed to complete these services is \$12,500.00 plus disbursements.**

**I need a motion to approve the cost for bond counsels services in connection with the proposed refunding of series 2003 L & T bonds in an amount of \$12,500.00 plus disbursements.**

**m. \_\_\_\_\_ s. \_\_\_\_\_**

**Roll Call: R. Baker, J. Santagata, S. Woshnak, M. Feaster, C. Mielke**

**Review and discuss the 2015 Sewer and Water Budget.**

**#10 Adopt Resolution R-22-2014 Sewer and Water Operation Budget for 2015**

**m. \_\_\_\_\_ s. \_\_\_\_\_**

**Roll Call: R. Baker, J. Santagata, S. Woshnak, M. Feaster, C. Mielke**

**UNFINISHED BUSINESS:** #1 Email from Kim Curtin of Solis Partners to Cheryl Santore providing copies of the email sent to both PJM and Pepco in regard to the proposed solar projects for both the BBMUA and the Buena Regional School District. Since sending this email Mr. Curtin has heard back from PJM. PJM and Pepco are willing to send notice to the party that had previously submitted the feasibility study for a project which gives them 60 days to either sign an agreement or pull their project out of the queue. If the company wants to remain in the queue they will have to sign an agreement with Atlantic City Electric as well committing to their project. Mr. Curtin feels confident this will not happen, however, we have to wait the 60 days. Therefore, he is hoping to hear something positive back from them in December when we see where we stand. In the meantime he is looking into the electric bills for Cleary School and researching property behind the school to see if it would be feasible to put a solar field there to supply that school to get our foot in the door with Atlantic City Electric. Once he has completed all of the leg work and research to see if Cleary School is feasible he will get back to us.

#8 Letter to Mayor Joseph Baruffi and council requesting a response to our request from August 20, 2014 for Michael Feaster to be appointed to the Land Use Board as the BBMUA's representative.

**TREASURER'S REPORT:** Motion to approve treasurer's report as read

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, J. Santagata, S. Woshnak, M. Feaster, C. Mielke

**SECRETARY'S REPORT:** No Report

**MINUTES OF THE MEETING:** Dispense with reading the minutes of the last regular meeting held on September 10, 2014. Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, J. Santagata, S. Woshnak, M. Feaster, C. Mielke

**PUBLIC PORTION:**

**PLANT SUPERINTENDENT'S REPORT:**

**COMMITTEE REPORTS:**

1. POLICIES, PROCEDURES, & PERSONNEL:
2. FINANCE:
3. PLANT & CONSTRUCTION:

**Motion to accept and file all correspondence sent out for review without reading numbered 1 through 11. Second-Roll Call**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: R. Baker, J. Santagata, S. Woshnak, M. Feaster, C. Mielke**

**PAYMENT OF THE BILLS: motion to pay all bills presented.**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: R. Baker, J. Santagata, S. Woshnak, M. Feaster, C. Mielke**

The next regular meeting will be held on October 22, 2014 at 7:00 p.m.

**MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call**

m. \_\_\_\_\_ s. \_\_\_\_\_ Time: \_\_\_\_\_

**Roll Call: R. Baker, J. Santagata, S. Woshnak, M. Feaster, C. Mielke**