

## REGULAR MEETING AGENDA

### CALL THE MEETING TO ORDER:

### FLAG SALUTE:

SUNSHINE LAW: "This regular meeting held on October 24, 2012 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law."

### ROLL CALL OF ATTENDANCE:

J. Brunini	F. Soto	A. Zorzi
R. Baker	S. Woshnak	C. Santore
H. Bertonazzi	J. DuBois	M. Testa Jr.
C. Mielke		S. Testa
		E. Walberg
		M. Challow

### CHAIRMAN: FIRST ORDER OF BUSINESS:

### PUBLIC PORTION:

Keith Bernhardt will be attending to discuss his water and sewer situation at the home he is building on Delaware Avenue.

#9 Email from Plant Superintendent Alan Zorzi to Richard Brigandi of the State of NJ DOT requesting verification of when the paving was done on Route 40 in Landisville and if the road can be opened for a water service connection.

#14 Email from Richard Brigandi of the State of NJ DOT to Alan Zorzi informing him that there is a five year moratorium on Route 40 due to the paving that occurred on 08/01/11 and that the road is not permitted to be opened until five years from that date.

ENGINEER'S REPORT: #2 Letter to John Brunini from Ed Walberg of Remington, Vernick & Walberg regarding the preparation of specifications and bidding documents for the furnishing and delivery of liquid Aluminum Sulfate, furnishing and delivery of water meters, and the furnishing and delivery of wood chips for the years 2013 and 2014.

m. \_\_\_\_\_ s. \_\_\_\_\_  
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

#3 Letter to John Brunini from Ed Walberg of Remington, Vernick & Walberg regarding the preparation of specifications and bidding documents for the furnishing of Electrical Repair and Maintenance Services and the furnishing of Mechanical Repair and Maintenance Service for 2013 and 2014.

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Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

#7 Email from Kevin McMullan of Remington, Vernick & Walberg providing minutes from the WWTP Progress Meeting #8 held on October 16, 2012. The next progress meeting will be held on Tuesday, November 20, 2012.

#10 A letter from Dennis Yoder of Remington Vernick & Walberg providing Change Order #1 for review and approval for the improvements to the wastewater treatment plant.

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Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

#11 Letter from Ed Walberg of Remington, Vernick & Walberg regarding the local limits evaluation preparation cost for 2013.

m. \_\_\_\_\_ s. \_\_\_\_\_  
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

#12 Email from Dennis Yoder reminding the board that the BBMUA must draft a letter to USDA stating that the BBMUA understands that the Authority is responsible for any project costs over and above the USDA agreement/loan amount.

#13 Email from Dennis Yoder providing the estimated budget for operation of the MBR system to be used in preparing the 2013 BBMUA's annual Sewer Budget.

#15 Email from Robert Smith of Remington, Vernick & Walberg to Kevin McMullan regarding the estimated monthly draw downs on the BBMUA wastewater treatment plant upgrade project.

#16 Email from Robert Smith to Steve Testa of Romano, Hearing, Testa & Knorr providing the estimated monthly draw downs on the BBMUA wastewater treatment plant upgrade project.

#### SOLICITOR'S REPORT:

AUDITOR'S REPORT: #4 Email from Steve Testa of Romano, Hearing, Testa & Knorr regarding the new law for authorities and their websites.

#5 Email from Steve Testa regarding the outlay #10 approval and the action that needs to be taken so Bond Counsel can go to the Local Finance Board for approval pertaining to the project notes.

Discussion on preparation of the 2013 Annual Water and Sewer Budgets.

UNFINISHED BUSINESS: #17 Adopt Resolution R-21-2012 authorizing the purchase of energy generation services for public use utilizing an online auction website (EMEX).

#18 Results of the online auction that was held this afternoon by EMEX on behalf of the BBMUA. It appears that Hudson Energy will provide us with a rate of \$0.08282 per kWh for a term of 24 months that will result in a savings from our current rate and usage of an estimated \$36,142.17. The savings will be significantly larger once the new MBR system is up and functioning. If the board approves this the contract will need to be signed tonight and returned to EMEX in the morning.

CORRESPONDENCE: #1 Edmunds & Associates 2013 Software Maintenance Invoice in the amount of \$5,624.00. This is the same cost as the two prior years.

#6 Letter from Edward Einhorn of Minotola Estates requesting a refund of the original amount for water and sewer connections paid by Einhorn Construction for the 15 undeveloped lots in the Minotola Estates Development.

#8 A refund needs to be issued to Kenny Patel of the Dunkin Donuts that is being built on Route 40 for a difference in a water meter. Mr. Patel paid for a 1 ½" water meter and his plumber only installed piping to fit a 1" water meter. Therefore a refund of \$347.60 will need to be returned to Mr. Patel.

TREASURER'S REPORT: Motion to approve treasurer's report as read  
m. \_\_\_\_\_ s. \_\_\_\_\_  
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

SECRETARY'S REPORT:

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on September 26, 2012. Second-Roll Call  
m. \_\_\_\_\_ s. \_\_\_\_\_  
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT:

COMMITTEE REPORTS:

1. POLICIES, PROCEDURES, & PERSONNEL:
2. FINANCE:
3. PLANT:
4. CONSTRUCTION:

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 18. Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

PAYMENT OF THE BILLS: motion to pay all bills presented.

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Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

The next regular meeting will be held on November 28, 2012 at 7:00 p.m.

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_ Time \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini