

## REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: "This regular meeting held on November 28, 2012 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law."

ROLL CALL OF ATTENDANCE:

J. Brunini	F. Soto	A. Zorzi
R. Baker	S. Woshnak	C. Santore
H. Bertonazzi	J. DuBois	M. Testa Jr.
C. Mielke		S. Testa
		E. Walberg

CHAIRMAN: FIRST ORDER OF BUSINESS:

PUBLIC PORTION:

ENGINEER'S REPORT: #3 Email from Robert Smith of Remington, Vernick & Walberg requesting authorization to advertise bids for the following: Furnishing and Delivery of Wood Chips, Liquid Aluminum Sulfate, Water Meters, and the Furnishing of Electrical and Mechanical Repair and Maintenance for the years 2013 and 2014.

m. \_\_\_\_\_ s. \_\_\_\_\_  
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

#4 Copy of the approved Change Order No. 1 for the 2011 Project improvements to the Borough of Buena MUA Wastewater Treatment Plant.

#7 Email from Robert Smith of Remington, Vernick & Walberg regarding the furnish and delivery contracts informing us that the advertising date will be Wednesday, December 5, 2012 in the BBMUA's official newspapers. Bids will be received December 18, 2012 at 11:00 am.

#8 Email from Robert Smith requesting estimated quantities to be bid for  $\frac{3}{4}$ " and 1" water meters for the 2013/2014 bid.

#10 Email from Robert Smith of Remington, Vernick & Walberg regarding the service contracts informing us that the advertising date will be Wednesday, December 19, 2012 in the BBMUA's official newspapers. Bids will be received January 9, 2013 at 11:00 am.

#11 Email from Kevin McMullan of Remington, Vernick & Walberg regarding the contractor's application for payment. The Contractor will not be submitting an application for last month and will combine October and November together in December.

#13 Email from Kevin McMullan of Remington, Vernick & Walberg providing minutes from the WWTP Progress Meeting #9 held on November 20, 2012. The next progress meeting will be held on Tuesday, December 18, 2012.

SOLICITOR'S REPORT: Status of Minotola Estates pump station and connection fee issue.

AUDITOR'S REPORT:

UNFINISHED BUSINESS: #16 Questions and Answers from EMEX that were asked at the October 24, 2012 meeting.

CORRESPONDENCE

TREASURER'S REPORT: Motion to approve treasurer's report as read  
m. \_\_\_\_\_ s. \_\_\_\_\_  
Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

SECRETARY'S REPORT: #2 Letter from Hudson Energy welcoming us as a customer and providing us with a copy of our signed contract locking in a price of \$0.07720 per kWh for a 24 month term.

#5 Memo from PERMA Risk Management Services advising us that our 2012 Dividend will be in the amount of \$5,458.46. This is a decrease of \$296.57 from last year's awarded amount.

#6 Memo from the JIF Underwriting Manager of Conner Stront & Buckelew regarding the POL/EPL 2013 Proposals providing options to reduce deductibles/co pays available to the BBMUA. We may choose to opt for one of the new options or continue with the current deductible and policy we have at this time.

#9 Email from Wes Barber of Barber Consulting Services LLC regarding the proposal for 2013 MIS Services. The price is \$1,500.00 which has remained the same since 2009.

#14 Review of the proposed meeting dates for 2013 for approval. The only conflicting meeting is the second meeting in December which would fall on Christmas day. Once this is approved it will be advertised in the official newspapers of the BBMUA.

#15 We received a check from FEMA for the June 2012 storm in the amount of \$12,397.02.

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on October 24, 2012. Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

Dispense with reading the minutes of the special meeting held on October 31, 2012. Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: #1 Quotation from Scalfo Electric for Sewer Stations #1 and #2 in the amount of \$8,500.00 to run wiring underground due to the telephone poles falling down.

#12 Quotation from M&S Service Company, Inc. for the annual Healy Ruff/Eaton Service Contract. The price for 2013 is \$4,254.00 which is an increase of \$618.00 from last year.

COMMITTEE REPORTS:

1. POLICIES, PROCEDURES, & PERSONNEL:
2. FINANCE:
3. PLANT:
4. CONSTRUCTION:

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 16. Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

PAYMENT OF THE BILLS: motion to pay all bills presented.

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini

The next regular meeting will be held on December 12, 2012 at 7:00 p.m.

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_ Time \_\_\_\_\_

Roll Call: R. Baker, H. Bertonazzi, C. Mielke, F. Soto, J. Brunini