

## **REGULAR MEETING AGENDA**

### **CALL THE MEETING TO ORDER:**

### **FLAG SALUTE:**

**SUNSHINE LAW:** “This regular meeting held on April 13, 2011 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

### **ROLL CALL OF ATTENDANCE:**

**CHAIRMAN: FIRST ORDER OF BUSINESS:** #4 Letter from Nancy Wittenberg, Executive Director of the State of NJ Pinelands Commission regarding the March 21, 2011 meeting regarding changes to the MOA.

#7 Letter from Michael Fralinger of Capizola, Pancari, Lapham & Fralinger regarding the BBMUA Title Insurance Claim for the land purchased from Levari Land Inc.

#9 Letter from Michael Fralinger of Capizola, Pancari, Lapham & Fralinger regarding the BBMUA – Levari Land Inc. claim with Commonwealth Land Title Insurance Co.

#10 Letter from BBMUA Customer Rosa Cruz regarding her most recent water reading and water billing.

#11 Letter from Roseann Mooney of the Buena Housing Authority thanking the BBMUA for their help in locating the sewer clean outs at each of their buildings.

### **PUBLIC PORTION:**

### **ENGINEER'S REPORT:**

### **SOLICITOR'S REPORT:**

### **AUDITOR'S REPORT:**

### **UNFINISHED BUSINESS:**

**CORRESPONDENCE:** #2 Email from Robert Smith of Remington, Vernick & Walberg regarding the Sewer Service Area Map.

#3 Letter from Robert Smith of Remington, Vernick & Walberg to Ed Stella, President of South Jersey Agricultural Products, Inc. regarding the Contracts for Furnishing and Delivery of Wood Chips for signature and return.

#13 Letter from Robert Smith of Remington, Vernick & Walberg to Ed Stella, President of South Jersey Agricultural Products, Inc. regarding the signed contracts for the Furnishing and Delivery of Wood Chips.

#14 Letter from Magan Kanzaria, Project Manager of the Bureau of Financing and Construction Permits for the State of NJ DEP Municipal Finance and Construction Element Division of Water Quality regarding the Treatment Works Approval for Landmark Development.

TREASURER'S REPORT: JL Septic has made their 6<sup>th</sup> payment in the amount of \$1,000.00 as per the agreement on time. All payments received so far have been made in a timely manner.

SECRETARY'S REPORT: #12 Adopt Resolution R-12-2011 Authorizing Contracts with Approved State Contract Vendors for Contracting Units.

Have all Board Members completed the Local Government Ethics Law Financial Disclosure Statements?

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on March 23, 2011. Second-Roll Call

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: #1 Letter to Ralph Laks of Minotola Estates regarding the pump station punch list stating the items that need to be completed before the BBMUA assumes responsibility.

#5 Letter from Joseph Aiello, Manager of the State of NJ DEP Office of Quality Assurance regarding the Laboratory On-site Audit coming up on May 5, 2011.

#6 Letter from Joseph Schwarz, Senior Engineer for OMNI Environmental LLC regarding the round one 2011 Mercury Sampling Data Submission results.

#8 Letter from Joseph Aiello, Manager of the State of NJ DEP Office of Quality Assurance regarding the January Water Supply Proficiency Test Study.

COMMITTEE REPORTS:

1. POLICIES, PROCEDURES, & PERSONNEL:
2. FINANCE:
3. PLANT:
4. CONSTRUCTION:

Motion to accept and file all correspondence sent out for review without reading numbered 1 through number 14. Second-Roll Call

PAYMENT OF THE BILLS: motion to pay all bills presented.

**The next regular meeting will be held on April 27, 2011 at 7: p.m in the small meeting room due to the School Board Election.**

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call